

**BOARD OF PARKS AND RECREATION COMMISSIONERS  
KANSAS CITY, MISSOURI  
12:30 O'CLOCK P.M.  
WORKSHOP**

Tuesday, June 6, 2017  
4600 East 63rd Street Trafficway

1:15p.m. – Hodge Park and North Kansas City School District update by Richard Allen

**2:00 O'CLOCK P.M.  
REGULAR MEETING**

1. Considering Board approval of the Minutes of May 23, 2017.
2. Considering Board approval of an Agreement with the Elmwood Cemetery Association. Mike Burke will be attending Board Meeting.
3. Considering Board approval of an Agreement with Jessica Tosser for the Jessica Tosser's Magic Movie Night for Children's Mercy in Theis Park on July 8, 2017. Jessica Tosser will be attending Board Meeting.
4. Considering Board approval of Amendment #1 with Kansas City Northern Railroad, Inc. to remove the language of the contract that states the KCNRR will be responsible for the model trains. John Sulzer will be attending Board Meeting.
5. Considering Board approval of an Agreement with the Greater Kansas City Missouri Railroad Club for the use of the Butler Building in Frank Vaydik Park to promote, maintain and operate a model railroad. Lenny Orhnell will be attending Board Meeting.
6. Considering Board approval of a Memorandum of Understanding with The Kansas City Museum Foundation.
7. Considering Board approval of Amendment #1 with Gilbert Rizo d.b.a. Company G & R to extend the contract term to December 31, 2017 to continue to manage the concession stand at the 9<sup>th</sup> & Van Brunt Soccer Complex.
8. Considering Board approval of the Swope Park Soccer Village Field Rental Increases 2017 – 2018 Soccer Season.
9. Considering Board approval of Amendment #2 with TruGreen LP for EAB Ash Tree Treatment in the amount of \$150,000 and to extend the contract term to September 30, 2018.
10. Considering Board approval of Amendment #2 for Tree Maintenance Services with Safety Tree Service LLC for the North Region in the amount of \$90,000.
11. Considering Board approval of Amendment 32 for Tree Maintenance Services with Safety Tree Service LLC for the South Region in the amount of \$235,000

**Board Agenda**  
**June 6, 2017**

12. Considering Board approval of Amendment #2 for Tree Maintenance Services with Safety Tree Service LLC for the Central Region in the amount of \$75,000.

13. Considering Board approval of an Amendment #3 with Walter P. Moore Association for the 2016 City Fountain & Monument Renovation & Design Project in the amount of \$34,000.

14. Director's Report:

- a. Major Construction Report
- b. Marketing Report

15. PUBLIC HEARING

16. CALENDAR REVIEW

17. ADJOURNMENT

"The Board may hold a closed session during the workshop or the meeting to discuss legal, real estate or personnel issues pursuant to R.S.Mo. Section 610.021."

The Board may hold a closed session during the workshop or the meeting to discuss:

- Legal matters, litigation, or privileged communications with attorneys, pursuant to Section §610.021(1), RSMo
- Real estate, pursuant to Sec. 610.021(2), RSMo
- Personnel, pursuant to §610.021(3) / (13); RSMo
- Sealed Bids or proposals, pursuant to Section §610.021 (12), RSMo

The Board may return to the conference room following the regular meeting for additional discussion of items on the agenda of the Board's Workshop that were not completed prior to the regular meeting.

"Any person with disability desiring reasonable accommodation to participate in this meeting may contact the 311 Action Center at 311 or (816) 513-1313 for TTY 513-1889 or by email."



# Intra-Departmental Communication

**DATE:** June 6, 2017

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Travis W. Kiefer, P.E., Asst. Dir. – Engineering, Planning, & Design Division

**SUBJECT:** Pre-Board North Kansas City School District and Hodge Park Proposal Update

## **Background**

The North Kansas City School District is planning for a new school in the Hodge Park Area. Several discussions have occurred regarding potential school sites in and around Hodge Park. Staff will provide an overview of discussions with the North Kansas City School District for a potential school site in a portion of Hodge Park.

**12:30 0'CLOCK P. M.  
Tuesday, May 23, 2017  
4600 E. 63<sup>rd</sup> STREET TRAFFICWAY**

Board Members present: Jean Paul Chaurand, Shannon Cade, Allen Dillingham and Mary Jane Judy and David Mecklenburg

The Board of Parks and Recreation Commissioners met in Workshop Session.

**Workshop**

- **1:15p.m.** – Open Discussion

**Commissioner Chaurand called the meeting to order.**

**Approval of the Minutes:**

On a motion by Commissioner Cade, duly seconded the Board approved the Minutes from the meeting of May 9, 2017.

Kansas City Rose Society Annual Update - Sandy Campuzano attended Board Meeting and gave a brief presentation on the upcoming events, including Rose Day on June 4, 2017 and Wine & Roses scheduled for September 21, 2017.

**Resolution #30849 – Amendment #1 with Jude Enterprises**

On a motion by Commissioner Mecklenburg, duly seconded the Board approved Amendment #1 with Jude Enterprises to extend the contract time to December 31, 2017 and authorized the Director or his designee to execute the amendment on behalf of the Board.

***Background:*** On May 19, 2015 the Board approved an agreement with Kansas City Carriages d/b/a Jude Enterprises to provide programming and building stabilization to the old District 2 Maintenance facility located at 3915 Gillham. Prior to this Agreement there had been numerous proposals to reuse the building that would preserve the integrity of the building and provide good stewardship of the historic amenity and meet the requirements that it serve the public.

The current agreement with Jude Enterprises expires May 31, 2017. This Amendment #1 will extend the contract time to December 31, 2017. All other terms and conditions will remain unchanged.

**Resolution #30850 – Lease Agreement with 800 Broadway I LLC and 800 Broadway II, LLC**

On a motion by Commissioner Dillingham, duly seconded the Board approved the Lease Agreement for 800 Broadway, Suite 100 and authorized the Director or his designee to execute the agreement of the Board.

**Background:** On May 5, 2017, the Kansas City Museum closed temporarily for regular weekly operating hours (Wed-Sat) because Corinthian Hall (the mansion) goes under construction this summer for Stage I Construction of an expansive, multi-year renovation project. During construction and while private funds are being raised for the renovation project, it is critical for the Kansas City Museum to maintain a strong and active presence in the community, especially to present off-site exhibitions, programs, and events using the Museum's collection.

Therefore, in 2016, Museum staff began to explore the opportunity of leasing exhibition and programming space on the first floor of 800 Broadway (adjacent to the Garment Park owned by the Parks Department) to complement and expand the Museum's existing presence downtown as it, by and through the Parks Department, operates and manages the Historic Garment District Museum at 801 Broadway.

The Lease Agreement is between 800 Broadway I, LLC and 800 Broadway II, LLC (collectively referred to as Landlord) and the City of Kansas City, Missouri by and through the Parks Department (Tenant) for Suite 100 at 800 Broadway, which is 3,300 square feet. The resident manager is Newmark-Grubb Zimmer. The duration of the lease agreement is three years six months commencing on July 1, 2017. The total rent for the duration of the lease is \$143,147.50 and will be paid from the Museum Mill Levy fund. Additional expenses include common area maintenance and utilities. The Parks Department shall have one further renewal term of 18 months, and the aggregate maximum lease period, including the initial term and the renewal term, does not exceed an aggregate of five years. At no cost to the Museum, the Landlord will make tenant improvements to the space including refinished hardwood floors, new ADA accessible restrooms, and repairs to the existing chair lift. The lease includes a copy of a signed consent, nondisturbance, and attornment agreement as signed by the Landlord and its lender. The original of which will be signed by the City and recorded. All other lease terms, conditions, and requirements are in alignment with the City's policies for lease agreements.

The new leased space will be open to the public starting in August 2017 with regular operating hours of Wednesday-Saturday from 10:00 a.m. to 4:00 p.m. There will be both free and fee-based programs, exhibitions, events, and activities.

#### **Resolution #30851 – Agreement with North Kansas City Public Schools**

On a motion by Commissioner Judy, duly seconded the Board approved the Agreement with the North Kansas City School District to prepare and deliver creditable meals for our summer camps from June 1, 2017 through August 31, 2017 and authorized the Director or his designee to execute the agreement on behalf of the Board.

**Background:** On Kansas City Parks and Recreation was approved to become a sponsoring agency for The Department of Health and Senior Services' (DHS) Summer Feeding Service Program. The Summer Food Service Program (SFSP) helps assure that eligible populations have access to nutritious meals during the summer months. The Department of Health and Senior Service will reimburse The City for all eligible meals served during our summer camps. North Kansas City School District will be providing meals for Line Creek, Kansas City North, Brush

Creek, Marlborough, Southeast, Hillcrest, Gregg-Klice, Tony Aguirre, Westport, and Garrison Community Centers throughout our ten (10) week summer camps.

Parks and Recreation agrees to pay North Kansas City School District for the preparation and delivery of unitized creditable meals, as defined in the USDA creditable food guide for the SFSP program to the above mentioned community centers at a rate of \$2.75 per lunch with milk or juice and \$.75 per snack. The maximum amount the City will pay Contractor under this Contract is \$60,000.00. This contract will begin on June 1<sup>st</sup>, 2017 and end on August 31<sup>st</sup>, 2017.

**Resolution #30852 – Lease Agreement with property owner of 805 Pennsylvania Avenue, Penn Seven LLC**

On a motion by Cade, duly seconded the Board approved the Lease Agreement with the owners of 805 Pennsylvania Ave, Penn Seven LLC, and authorized the Director for the Director or his designee to execute the agreement on behalf of the Board.

***Background:*** The West Terrace Off-Leash Dog Park is nearing completion. The off leash dog park will be accessed by users through a registered access system using KC Parks' existing RecTrac customer management system. In order to connect the off-leash dog park registered access system to the Park's network, a point to point radio transmitter, receiver, and additional equipment needs to be installed. Key antenna and support equipment will need to be mounted on the roof of the nearby State Street's building located at 805 Pennsylvania, Kansas City, Missouri. The roof mounted system will allow installing miles of additional fiber and cabling.

The terms of the agreement include a ten year license at no cost to KC Parks. The agreement shall automatically renew for four additional five-year terms unless terminated by either party.

**Resolution #30853 – Change Order #7 with D & D Custom Construction for Citywide Parks and Right-of-Way Improvements**

On a motion by Commissioner Mecklenburg, duly seconded the Board approved Change Order #7 with D & D Custom Construction, in the amount of \$185,978.00, extended the completion date 62 days to September 30, 2017 and authorized the Director or his designee to execute the change order on behalf of the Board.

***Background:*** Construction in the amount of \$401,292. The scope included parking lot improvements at the Bruce R. Watkins Cultural Center, stone wall repairs in Kessler Park, and track resurfacing at Center High School. A notice to proceed was issued on March 28, 2016 with a project completion date of June 26, 2016.

Change Orders #1, #2, #3, #4, #5 and #6 in the amount of \$1,185,330.00 added additional scope and brought the contract total to \$1,586,622.00. It extended the completion date to July 30, 2017.

This Change Order #7, in the amount of \$185,978.00, includes repairs to stone walls at Troost Lake at \$146,000.00, concrete sidewalk repairs Cancer Survivor Park \$14,328.00, guardrail at Hillcrest & Oldham at \$25,150.00, and parking blocks at Bruce R Watkins at \$500.00. This

change order will bring the contract total to \$1,772,600.00 and extending the completion date 62 days to September 30, 2017.

Funding will be available under project numbers 70400137, 70152302, 70174908, 70400135 and in Fund Account numbers 2030-707728, 2030-702130 and 3090-708309. The MBE/WBE goals set by the Human Relations Department are 15% and 6% respectively. HRD approved the goals submitted by D & D Custom Construction of 15% and 6%. D & D Custom Construction is required to meet these goals by the end of the project.

**Director's Report:**

- a. Major Construction Report – Travis Kiefer, Manager of the Planning & Design Services Division gave a brief report.
- b. Marketing Report – Heidi Downer, Manager of the Marketing Division gave a brief report.
- c. Mark McHenry presented to the Commissioners a summary prepared by Terrence Williams of volunteer work done over the last few months. Commissioner Mecklenburg asked that he be spread in the Official Board Minutes that the Friends of Penn Valley Park Conservancy and the KC Firefighters joined together to remove brush and honey suckle from areas in Penn Valley Park near the Firefighters Memorial Monument. Commissioner Mecklenburg praised these types of cleanups and how important it is to have partnerships with various groups.

**PUBLIC MEETING – NO ONE APPEARED**

Meeting is adjourned.

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Jean Paul Chaurand, President  
Board of Parks and Recreation Commissioners

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Karmen D. Houston, Board Secretary





# Intra-Departmental Communication

**Date:** June 6, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Mark McHenry, Director of Parks  
**Subject:** Elmwood Cemetery Society Agreement

## **Background:**

Elmwood Cemetery is located at 4900 East Truman Road, Kansas City, Missouri 64127, and the Armour Memorial Chapel Cottage is located within the Cemetery. Elmwood encompasses 43 acres and is the final resting place for over 36,000 people including many of Kansas City founders. The purpose of the Elmwood Cemetery Society is to compile, maintain, and make available to the public Elmwood Cemetery burial records and other records of historical significance to the cemetery, and to maintain, preserve and promote the Elmwood Cemetery.

The Elmwood Cemetery Society and the Parks and Recreation Department want to enter into an agreement for the City to be responsible for costs for the mowing and maintenance to the grounds and burial sites in exchange for the City's access to Elmwood Cemetery grounds and the Armour Memorial Chapel for scheduled events or programming. The Parks Department's responsibilities for paying for invoices for mowing and maintenance shall not exceed \$45,796. The Elmwood Cemetery Society's responsibilities include preserving historical records associated with the Cemetery, including burial records, and conducting tours of Elmwood Cemetery. The term of this Agreement shall be for a period of one year beginning May 1, 2017 and ending April 30, 2018.

## **Recommendation:**

Staff recommends Board approval of the Agreement with the Elmwood Cemetery Society and requests Board authorization for the Director or his designee to execute the Agreement on behalf of the Board.





# Intra-Departmental Communication

**Date:** June 6, 2017

**To:** Board of Parks and Recreation Commissioners

**From:** Terrence Williams, Special Projects Manager

**Subject: CONSIDERATION OF A LICENSE FOR FACILITY USE WITH CONCESSION AGREEMENT WITH JESSICA TOSSER FOR THE JESSICA TOSSER'S MAGIC MOVIE NIGHT FOR CHILDREN'S MERCY**

## **Background:**

Jessica Tosser wishes to enter into a Facility Use with Concession Agreement for the use of Theis Park, located at Volker Boulevard and Oak Street, to hold *Jessica Tosser's Magic Movie Night for Children's Mercy* on July 8, 2017. The Parks and Recreation Department will be compensated \$900.00 for this one day event.

*Jessica Tosser's Magic Movie Night for Children's Mercy* will begin at 7:30 pm with a magic show featuring Mike Bliss, an award winning magician from Branson, Missouri. Following the magic show, the movie *Secret Life of Pets* will begin at 9:00 pm. Admission is free, and 100% of all donations received will benefit Children's Mercy Hospital. Several food trucks will also be on site during the event and donate 10% of their profits. Off-duty KCPD officers will be present and provide security.

The contractor will be responsible for providing the following items:

1. Listing of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan and copies of other City permits required
5. Certificate of insurance per City requirements
6. Map of event layout
7. Trash and recycling plan
8. A plan to repair any turf or park damages associated with event

## **Recommendation:**

Staff recommends Board approval of the agreement with Jessica Tosser and request Board authorization for the Director or his designee to execute the agreement on behalf of the Board.



# Intra-Departmental Communication

**Date:** June 6, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Evans, North Region, Area Superintendent  
**Subject:** Amendment #1 – Kansas City Northern Railroad, Inc.

## **Background:**

The Kansas City Northern Railroad, Inc (KCNRR) have had an agreement since 2010 to use the railroad and related railroad facilities located in Frank Vaydik Park for the purpose of promoting, maintaining, and operating the miniature railroad, model railroad, and selling of food, beverages, and sundries to the public during the term of this agreement.

On January 12, 2016 the Board approved a new contract with the same terms and conditions that will renew annually until December 31, 2020.

Since that time representatives from KCNRR and the Greater Kansas City Missouri Railroad Club who oversees the model railroad has decided that KCNRR will no longer be responsible for promoting, maintaining and operating the model railroad.

This Amendment #1 will remove the language of the contract that states that KCNRR will be responsible for the model trains. KCNRR will continue to operate, promote and maintain the Miniature Railroad, all other terms of the original agreement will remain unchanged.

The City agrees to continue to provide fuel, utilities, trash collection services; basic grounds and facility maintenance services and allow use of the railroad building. KCNRR agrees to insurance requirements and Parks and Recreation name and usage guidelines as contained in the agreement.

## **Recommendation:**

Staff recommends approval of Amendment #1 with the Kansas City Northern Railroad and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**Date:** June 6, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Evans, North Region, Area Superintendent  
**Subject:** License for Facility Use with Concessions – Greater Kansas City Missouri Railroad Club

**Background:**

For many years the Kansas City Northern Miniature Railroad was responsible by contract with the City for the Model Trains. However, the Model Trains is owned and operated by the Greater Kansas City Missouri Railroad Club. Both parties have decided that it would be in the best interest that a separate contract be entered into with the Greater Kansas City Missouri Railroad Club for the Model Trains and Kansas City Northern Railroad will continue operate the Miniature Railroad.

This agreement with the Greater Kansas City Missouri Railroad will allow the Railroad Club to use the Butler Building in Frank Vaydik Park (NW 60<sup>th</sup> St. and Waukomis Drive) for purposes of promoting, maintaining, and operating a model railroad. Some of the City's responsibilities include: Providing use of the railroad building and parking structure, routine maintenance and trash collection and utility cost. Term of this agreement is for one (1) year and shall automatically renew for 5 (five) one (1) year terms starting on June, 7 2017 and expiring on June 7, 2023, unless terminated.

On some occasions the Railroad Club may request to have a special event and ask for donations, which will need prior approval for City. If so, the contractor will be responsible for providing the following items, if applicable.

1. Listing of items for sale
2. A plan for traffic and parking control
3. Safety and security plan
4. Marketing plan and copies of other City permits required
5. Certificate of insurance per City requirements
6. Map of event layout
7. Trash and recycling plan
8. A plan to repair any turf or park damages associated with event

**Recommendation:**

Staff recommends Board approval of the Agreement with the Greater Kansas City Missouri Railroad Association and requests Board authorization for the Director or his designee to execute the contract on behalf of the Board.



# Intra-Departmental Communication

**Date:** June 6, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Anna Marie Tutera, Executive Director, Kansas City Museum  
**Subject:** Memorandum of Understanding with the Kansas City Museum Foundation

## **Background**

The Kansas City Museum (buildings and grounds) has been owned by the City of Kansas City, Missouri since 1948 and managed and operated by the City of Kansas City, Missouri Parks and Recreation Department since 2014. The Museum collection is co-owned by the City and Union Station Kansas City, and the Parks Department manages the collection. The Parks Department has a tradition of partnering with local organizations to support City-owned and managed assets.

The Kansas City Museum Foundation is a 501 (c)(3) nonprofit organization with a mission to develop initiatives, convene leaders, and mobilize resources through inclusive partnerships to support the mission, vision, values, and strategic priorities of the Kansas City Museum.

As the Kansas City Museum moves toward Stage I Construction of an expansive multi-year renovation project, a Memorandum of Understanding (MOU) is needed to formalize the partnership between the Parks Department and the Foundation. The Foundation will serve as the lead private partner to leverage public funding by raising private funding, awareness, and support for the renovation project and other initiatives.

The MOU does not rearrange the ownership or management of the Kansas City Museum or the collection. The key responsibilities of the Parks Department include: 1) operate and maintain the Museum and the collection; 2) utilize the Museum levy funds for the maintenance, improvements, renovations, enhancement, and operations of the Museum; 3) provide in-kind administrative support for the Foundation with the Museum's Executive Director serving as a liaison between the Parks Board and the Foundation; and 4) oversee the development and implementation of the Museum's strategic and business plans.

The key responsibilities of the Kansas City Museum Foundation include: 1) maintain the Foundation a 501 (c)(3) nonprofit organization; 2) implement a mission, brand identity, and marketing/communications plan that is consistent with the Foundation and the Museum; 3) solicit private support for the capital improvements of the Museum, as well as support for the collections, programs, events, and other purposes of the Foundation and the Museum; and 4) participate in and provide input for strategic and business planning of the Museum and adopt the plans.

The Kansas City Museum Foundation approved and adopted the MOU on May 31, 2017 and now needs Parks Board approval to execute the MOU. Term of the MOU shall be for an initial period of five years from the effective date on this MOU, provided, however, that if no party hereto gives the other party at least six (6) months' notice prior to the end of such term, or any renewal thereof, this MOU shall be automatically extended for one (1) two year period.

## **Recommendation**

Staff recommends Board approval of the Memorandum of Understanding with the Kansas City Museum Foundation and requests Board authorization for the Director or designee to execute the Memorandum of Understanding on behalf of the Board.



## Parks and Recreation

**DATE:** June 6, 2017  
**TO:** Board of Parks and Recreation Commissioners  
**FROM:** Roosevelt Lyons, Manager of Community Services, South District  
**RE:** Amendment #1 with Gilbert Rizo d.b.a Company G&R  
9th & Van Brunt Soccer Complex

### **BACKGROUND:**

In January 2015 The Parks and Recreation Department submitted a request for proposals to manage the concession stand at the 9th & Van Brunt Soccer Complex and Gilbert Rizo d.b.a Company G&R was selected to provide concessions for any-and-all events for the time of the contract.

This Amendment #1 will extend the contract time to December 31, 2017. All other terms of the Agreement will remain the same. Company G&R will be responsible for all expenses for concession items and retain eighty percent (80%) of the net revenue, and Parks and Recreation will receive twenty percent (20%) of net revenue. Weekly net revenue is estimated at \$400-\$500 per week.

### **RECOMMENDATION:**

Staff recommends Board approval of the contract with Company G&R to manage the concession stand at 9th & Van Brunt Soccer Complex to extend the contract time to December 31, 2017 and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



## Inter-Departmental Communication

**Date:** June 6, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Doug Schroeder, Administrative Officer  
**Subject:** Proposed Field Rental Increases for Swope Park Soccer Village

### **BACKGROUND:**

Below you will find proposed field rental rate increases for the Swope Park Soccer Village for the 2017 -2018 Soccer Season . Field Rental Rates have been evaluated by staff and the current management contractor, in addition they have been reviewed by the Brookside Soccer Club and are considered reasonable. All rental rates have been adjusted to stay competitive locally while retaining value and affordability. Rates to be effective on August 1, 2017.

### **RECOMMENDATION:**

Staff recommends Board approval of the proposed Swope Park Village Field Increase 2017-2018 Soccer Season, effective August 1, 2017.

#### **Field Rental Increases for 2017-2018 Soccer Season**

	Current Rate	Proposed Rate
Brookside Soccer	\$79.00/hour	\$88.00/hour
Heartland Soccer	\$83.00/hour	\$97.00/hour
SC Network	\$100.00/hour	\$118.00/hour
SC Affiliate	\$112.00/hour	\$132.00/hour
General Rate	\$136.00/hour	\$160.00/hour



# Intra-Departmental Communication

**Date:** June 6, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Lapointe, City Forester  
**Subject:** TruGreen LP – Amendment #2 for EAB Ash Tree Treatment FY17

## **BACKGROUND AND DESCRIPTION**

On July 14, 2016, Parks and Recreation entered into an Agreement with TruGreen LP for Emerald Ash Borer ash tree treatment services. This agreement allowed us to treat Ash trees on public property for the control of Emerald Ash Borer. The contract initially encumbered \$240,000.00 to treat an estimated 2,984 Ash trees. On August 25, 2016, Amendment #1 to the contract provided \$32,000.00 in fiscal year 2017 funding for additional services to treat an estimated 398 Ash trees, and extend the term of the contract to September 30, 2017.

This Amendment #2 will encumber \$150,000.00 in fiscal year 2018 funding to provide for additional services at the same rates, and extend the term of the contract to September 30, 2018. This will provide for the treatment of an estimated 2,521 Ash trees.

Funding is made available in Account #3090-707771 for the performance of this work.

The Contractor's Utilization Plan MBE/WBE goals of 12% MBE and 5% WBE respectively will also apply to this Amendment #2, and any future Amendments, to the contract.

## **RECOMMENDATION**

Staff recommends Board approval of Amendment #2 with TruGreen LP in the amount of \$150,000, extend the contract term to September 30, 2018 and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.





# Intra-Departmental Communication

**Date:** June 6, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Lapointe, City Forester  
**Subject:** Amendment #2 for Tree Maintenance Services FY17 North Region contract with Safety Tree Service LLC.

## **BACKGROUND AND DESCRIPTION**

The Board entered into an agreement with Safety Tree Service LLC on May 3, 2016 to provide tree maintenance Services. The contract addresses tree maintenance pruning and removals on public properties and right of ways, including citizen's 311 action center request. This contract also required the contractor to provide storm response services in the amount of \$300,000.00. Amendment #1, approved on April 11, 201, provided for additional tree maintenance services in the amount of \$200,000.00 to address approximately 700 trees, and extended the term of the contract to May 3, 2018.

Amendment #2 will provide for additional tree maintenance services to remove Ash trees in poor, critical and dead condition on public properties and right of ways, including citizen's 311 action center requests, at the same rates in the amount of \$90,000.00, bringing the total contract amount to \$590,000.00. This will provide for the removal of an estimated 180 Ash trees. Contract term remains the same, May 3, 2018.

Funding in the amount of \$90,000.00 is available in account #3090-707771.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 13% MBE and 0% WBE respectively and will apply to this amendment #2, and any future amendments, to this contract.

## **RECOMMENDATION**

Staff recommends Board approval of Amendment #2 with Safety Tree Service LLC in the amount of \$90,000.00 and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**Date:** June 6, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Lapointe, City Forester  
**Subject:** Amendment #3 for Tree Maintenance Services FY17 South Region contract with Safety Tree Service LLC.

## **BACKGROUND AND DESCRIPTION**

The Board entered into an agreement with Safety Tree Service LLC on May 3, 2016 to provide tree maintenance Services. The contract addresses tree maintenance pruning and removals on public properties and right of ways, including citizen's 311 action center request. This contract also required the contractor to provide storm response services in the amount of \$300,000.00. Amendment #1 approved on February 7, 2017, provided for additional tree maintenance services in the Wornall Homestead neighborhood in the amount of \$24,000.00. Amendment #2, approved on April 11, 2017, provided for additional tree maintenance services in the amount of \$500,000.00 to address approximately 1,500 trees, and extended the term of the contract to May 3, 2018.

Amendment #3 will provide for additional tree maintenance services to remove Ash trees in poor, critical and dead condition on public properties and right of ways, including citizen's 311 action center requests, at the same rates in the amount of \$235,000.00, bringing the total contract amount to \$1,059,000.00. This will provide for the removal of an estimated 470 Ash trees. Contract term remains the same, May 3, 2018.

Funding in the amount of \$235,000.00 is available in account #3090-707771.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 13% MBE and 0% WBE respectively and will apply to this amendment #3, and any future amendments, to this contract.

## **RECOMMENDATION**

Staff recommends Board approval of Amendment #3 with Safety Tree Service LLC in the amount of \$235,000.00 and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



# Intra-Departmental Communication

**Date:** June 6, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Kevin Lapointe, City Forester  
**Subject:** Amendment #2 for Tree Maintenance Services FY17 Central Region contract with Safety Tree Service LLC.

## **BACKGROUND AND DESCRIPTION**

The Board entered into an agreement with Safety Tree Service LLC on May 3, 2016 to provide tree maintenance Services. The contract addresses tree maintenance pruning and removals on public properties and right of ways, including citizen's 311 action center requests. This contract also required the contractor to provide storm response services in the amount of \$400,000.00. Amendment #1, approved on April 11, 2017, provided for additional tree maintenance services in the amount of \$300,000.00, to address approximately 1,000 trees and extended the term of the contract to May 3, 2018.

Amendment #2 will provide for additional tree maintenance services to remove Ash trees in poor, critical and dead condition on public properties and right of ways, including citizen's 311 action center requests, at the same rates in the amount of \$75,000.00, bringing the total contract amount to \$775,000.00. This will provide for the removal of an estimated 150 Ash trees. Contract term remains the same, May 3, 2018.

Funding in the amount of \$75,000.00 is available in account #3090-707771.

The Contractor's Utilization Plan meets MBE/WBE goals for this contract of 13% MBE and 0% WBE respectively and will apply to this amendment #2, and any future amendments, to this contract.

## **RECOMMENDATION**

Staff recommends Board approval of Amendment #2 with Safety Tree Service LLC in the amount of \$75,000.00 and requests Board authorization for the Director or his designee to execute the amendment on behalf of the Board.



## Intra-Departmental Communication

**DATE:** June 6, 2017

**TO:** Board of Parks and Recreation Commissioners

**FROM:** Travis W. Kiefer, P.E., Asst. Dir. – Engineering, Planning, & Design Division

**SUBJECT:** 2016 City Fountain & Monument Renovation & Design - Amendment #3

### **Background**

KC Parks entered into an agreement with Walter P. Moore Associates on August 15, 2016 to conduct studies and analysis for Delbert Haff Fountain and Meyer Circle Seahorse Fountain. The original agreement total was \$108,000. The scope included analysis and testing, recommendations for repairs and cost estimating.

Amendment #1 increased the contract total to \$116,500, and added work on Gillham Pool. The original agreement and Amendment #1 did not go to the Board since both were under the threshold amount.

Amendment #2 was approved by the Board on February 7, 2017, in the amount of \$76,500. It brought the contract total to \$193,000 and extended the completion date 154 days to December 31, 2017. The amendment included construction document preparation and construction administration throughout the construction phase of Meyer Circle Seahorse Fountain. The studies are complete, and renovations to Meyer Circle Seahorse Fountain are planned for construction this summer.

Proposed Amendment #3, in the amount of \$34,000, will bring the contract total to \$227,000. The amendment scope will allow for the production of design concepts for basin reduction and renovations of the Delbert Haff Fountain, ultimately resulting in the single best option for reconstruction.

The design professional agreement is funded by funds in account #2030-707729.

The Human Relations Department has approved the participation goals of 13% MBE and 8% WBE and the goals will be met or exceeded at the close-out of the project.

### **Recommendation**

Staff requests Board approval of Amendment #3 with Walter P. Moore Associates in the amount of \$34,000 and authorization for the Director or his designee to execute the amendment, on behalf of the Board.



DATE: June 6, 2017  
 TO: Board of Parks and Recreation Commissioners  
 FROM: Travis W. Kiefer, Assistant Dir. Eng., Park Planning and Design Services Div.  
 SUBJECT: FY17 and FY18 Capital Improvement Updates

EPPDS123		Project	Project Mgr	% Complete	Status
Bannister Park	Blue River Greenway Tri-Swope	70164923	Allen	5%	Project bid and awarding contract to Gunter Construction
		70161307	Allen	0%	Grant Match. Executing an agreement with TranSystems for the design
Blue River Trolley Trail Connector Trail					Grant Match. Radmacher Excavation is the contractor and they have been working on the center pier and abutment for the bridge. Segment 1 of the bridge was set the week of June 30th. SK Desing working on construction drawings for Phase II
		70121306	Allen	60%	
		70121305	Allen	25%	Project bid and working on additional funding. Gunter low bid.
		70121305	Allen	25%	Project bid and working on additional funding. Gunter low bid.
Central Park		G70121305	Allen	25%	Project bid and working on additional funding. Gunter low bid.
					Kansas City Public School managing the contract for construction of football field. Agreement between KCPS and KC Parks executed.
		70174907	Allen	5%	Phase I bid and was awarded to Blue Moon Hauling.
		70141304	Allen	25%	Phase I bid and was awarded to Blue Moon Hauling.
Englewood Park	Englewood Rd. to Vivion Rd. Trail Connection	70141304	Allen	25%	Phase I bid and was awarded to Blue Moon Hauling.
		70141304	Allen	0%	Same project different funding source
		70151301	Allen	5%	Phase I bid and was awarded to Blue Moon Hauling.
		70151301	Allen	5%	Phase I bid and was awarded to Blue Moon Hauling.
James A. Reed Park	Swope Park Blue River Connector	70164924	Allen	5%	Project bid and awarding contract to Gunter Construction
		G70161307	Allen	0%	Grant Account
		70174919	Allen	5%	Finishing up construction documents
					Consultant team submitted draft of the study which has been reviewed by staff. Comments included requesting additional design concepts for alterations to the fountain and site design. Consultants will submit proposal for additional concept design.
Delbert Half Circle Fountain Repairs		70168805	Cline	80%	
		70128801	Cline	90%	New perennials and ornamental grasses were planted in Sept. First of the new trees have been planted, and remainder will come in spring 2017.
		70152201	Cline	3%	Second metal restoration company submitted their study, research and recommendations, which is being used to create a scope of services for RFP.



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Meyer Circle Seahorse Fountain		70178801	Cline	20%	Study is complete. Consultant team met with Parks staff and Contractor, and is working on construction documents; agreement is being amended to complete construction documents and provide construction administration. Volunteer fundraising committee has raised much of the remaining funding needed to complete renovations.
		70178801	Cline	0%	
Spirit of Freedom Fountain					Consultant team submitted draft report. Analysis included selective demolition to investigate the interior of the fountain structure. Staff reviewed and requested additional concepts be considered for final report.
		70168803	Cline	60%	same as above
		70168803	Cline	20%	same as above
		70168803	Cline	20%	Same project different funding source
		70168803	Cline	0%	Draft of study is being completed per comments from Parks staff.
The Paseo Pergola		70165501	Cline	45%	Consultants agreed to donate additional services to assist with further repairs. Staff has been communicating with them to start the process.
Volker Fountain Renovation		70158803	Cline	1%	Artifacts have been viewed and photographed. Preliminary designs are in progress but working on arranging a meeting with neighborhood reps to get their feelings on how stone should be used.
Budd Park or Indian Mound Park		70174914	Cline	10%	Working on getting a quote for installing swing set equipment. If quote is a good price then the swing set will be installed through purchase orders but if not, the project will go out to bid as an alternate on 2/15/17.
Cleveland Park Improvements		70164907	Cline	50%	Phs. 2 construction is underway; demolition is 95% complete, grading is complete, and new walks are being constructed. Construction is expected to be complete before summer.
Columbus Park - Phase II		70134908	Cline	30%	Construction completed on Phase I. Master plan is in design. Master plan is drafted and awaiting approval from neighborhood reps.
Former McCoy Elementary School Site Green Space Impr		70161301	Cline	75%	Pass through for neighborhood to replace marker. Agreement is being worked on by Patt for neighborhood to complete project themselves, after design is approved.
South Plaza Neighborhood Park		70152901	Cline	45%	





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4510 Linwood Improvements	70179910	Flad	0%	Met with Terri Barnes, DuBois Learning Center President, on 6/30 to discuss desired improvements.
Arbor Villa Park	70174921	Flad	10%	Primeline Contracting has been selected as contractor. NTP was issued on 4/5/2017. Masonry work will begin the week of May 7th.
Broadway from 39th St to Westport Rd	70142203	Flad	30%	Gould Evans is preparing construction documents. Base bid plans will be advertised in Summer 2017. Need additional funding to complete entire streetscape.
Broadway Streetscape	70172301	Flad	0%	Same project different funding source
Buckeye Greenway Pedestrian Bridge	70164903	Flad	99%	Project complete, minor punch list items remain.
Buckeye Greenway Phase I Stabilization	70154903	Flad	99%	Project complete, minor punch list items remain.
Buckeye Greenway - Phase II Stabilization	70154903	Flad	99%	Project complete, minor punch list items remain.
Gillham Park	70165504	Flad	25%	Landworks Studio has completed construction documents for the sprayground. Need additional funding for construction.
Iser Park	70174920	Flad	25%	D & D Custom Construction has been selected as contractor. Anticipated NTP is 5/15 with work beginning in Iser mid-June. Part of the 2017 Citywide Playgrounds package.
KC Urban Youth Academy - Parade Park PH I	70174901	Flad	50%	Field 1 punch list items are being address. Pre-engineered metal building foundations being constructed. PEMB begin construction 6/12. Bi-weekly construction progress meetings and monthly Executive OAC meetings are being held. Weekend events are being held on Field 1. KCUYA provided an update on the project at the 3rd District Community Meeting on 5/8.
KCUYA - Parade Park Improvements	70174926	Flad	10%	Rough grading and inlet relocation has been completed at the tennis courts on Manual Tech.
Roanoke Park	70144922	Flad	99%	Project complete, minor punch list items remain.
Sycamore Park Playground	70164914	Flad	100%	Project complete.
Winnwood Park	70174903	Flad	5%	Preliminary planning in progress. Met with Councilwoman Hall and neighborhood representatives to discuss future playground phases.
Cooley Park Master Plan	70173301	Lawler	3%	Consultant selected. Contract agreement in process.
Garrison Community Center - Gym/Tornado Safe Room	70145501	Lawler	0%	Grant Match
Garrison Community Center Improvements	70145501	Lawler	80%	Security Cameras and Additional repairs and environmental cleanup





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<b>EPPDS123</b>		<b>Project</b>	<b>Project Mgr</b>	<b>% Complete</b>	<b>Status</b>
Garrison Community Center Renovation/Addition		70145501	Lawler	0%	
Gregg/Klice Community Center HotTub Repairs		70175517	Lawler	0%	
Groves Park Pool Upgrades		70175503	Lawler	50%	Pool repair and lining is nearly complete. Purchase Orders completed for furniture, diving boards, funbrellas, and zip line.
Lakeside Nature Center Repairs		70175504	Lawler	20%	JR Roofing under contract. Roofing replacement is 90% complete.
Liberty Park Phase I		70174909	Lawler	5%	Survey complete
Park Admin Bldg HVAC Renovations(Design Build)		70165505	Lawler	75%	Contractor working on Phase 5
Park Admin Bldg HVAC Renovations(Design Build)		70165505	Lawler	0%	Same project different funding source
Prospect Plaza Park		70163301	Lawler	0%	Developing public survey.
Red Bridge Road & Holmes Road		70152202	Lawler	30%	The trees have been removed and planning is underway for the landscaping.
Red Bridge Shopping Center		70179908	Lawler	0%	Project is on hold till development plans are finalized.
Red Bridge west of Holmes Road		70172201	Lawler	0%	Consultant agreement being executed
Sheila Kemper Dietrich Park		70174912	Lawler	3%	In design. Survey complete. Complete construction documents and bid in April.
Shoal Creek Living Museum		70175502	Lawler	3%	Contract in process. Should have NTP in April.
Shoal Creek Living Museum Restroom & Roof Imprv		70175801	Lawler	0%	
Vivion Road Aquatics		70175501	Lawler	0%	
Hidden Valley Park		70164901	Lossing	50%	Second public meeting was held on Thursday, May 18th. The draft master plan was presented and a priority exercise was conducted.
Penn Valley Park Restroom - Restroom Facility		70154913	Lossing	50%	Developing a site plan for the baseball area, including restrooms, playground and accessible paths, in Penn Valley Park.
Searcy Creek Trail		70131304	Lossing	50%	Second public meeting was held on Thursday, May 18th. The draft master plan was presented and a priority exercise was conducted.
Shoal Creek Pkwy NE96th-N Brighton-NE100th		70102358	Lossing	70%	Design consultant working finalized alignment from NE Brighton to NE 108th Street. Working on construction drawings between I-435 and NE Brighton.
Shoal Creek Pkwy-NE 100th to I-435		70092258	Lossing	75%	Design consultant working finalized alignment from NE Brighton to NE 108th Street. Working on construction drawings between I-435 and NE Brighton.
Triangle Park Improvements		70162202	Lossing	10%	In design
Trolley Track Trail - 65th St to Meyer Blvd		70161304	Lossing	5%	Advertise early April. SLBE
Washington Square Park		70144906	Lossing	90%	In Design. Working with Development Team with the next steps.
Washington Square Park		70144906	Lossing	5%	In Design. Working with Development Team with the next steps.



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 SUBJECT: FY17 and FY18 Capital Improvement Updates

<u>EPPDS123</u>	<u>Project</u>	<u>Project Mgr</u>	<u>% Complete</u>	<u>Status</u>
				Construction has begun. Base Bid tree clearing complete. Base Bid grading 30% complete. Trail Construction Alternate 2 - 90% complete. Trail Construction Alternate 1 - 80% complete
Cliff Drive/Spirit of Kansas City Trail	70141301	Overbay	55%	
Cliff Drive/Spirit of KC Scenic Byways	G70141301	Overbay	55%	Construction has begun. Base Bid tree clearing complete. Base Bid grading 30% complete. Trail Construction Alternate 2 - 90% complete. Trail Construction Alternate 1 - 80% complete
Cliff Drive/Spirit of KC, Mulberry Connector - Trail Improvements	70141301	Overbay	55%	Construction has begun. Base Bid tree clearing complete. Base Bid grading 30% complete. Trail Construction Alternate 2 - 90% complete. Trail Construction Alternate 1 - 80% complete
Concourse Park Playground Phase II	70171302	Overbay	98%	Construction complete.
Concourse Park Playground Phase II	70171302	Overbay	98%	Construction complete.
Jacob Loose Park Lighting	70164918	Overbay	50%	Light pole bases installed. Light deliveries in June.
Jacob Loose Park Lighting	70164918	Overbay	0%	Light pole bases installed. Light deliveries in June.
Lakewood Greenway	70071327	Overbay	61%	Lake construction has begun. Lake is complete. Site grading, ballfield and trail remain.
Lakewood Greenway Study	70071327	Overbay	61%	Lake construction has begun. Lake is complete. Site grading, ballfield and trail remain.
Lakewood Greenway Trail	70161306	Overbay	50%	Trail design 100% complete. Plans submitted to MoDOT for PS&E review.
Lakewood Greenway Trail	G70161306	Overbay	0%	Trail design 100% complete. Plans submitted to MoDOT for PS&E review.
Arlita Park Connecting Trail	70164922	Riffle	5%	Working with Marlborough Coalition to gather public input.
Hodge Park Athletic Fields	70174902	Riffle	50%	Beginning of February - Proposal from Land3 to update drawings they have on file. NTP to occur May 2017
Ivanhoe Park	70174911	Riffle	7%	In Design
Kansas City Community Gardens	70179902	Riffle	100%	Complete
Kansas City Community Gardens	70179902	Riffle	100%	See above
Kansas City Community Gardens	70179902	Riffle	100%	See above
Kansas City Community Gardens	70179902	Riffle	100%	See above
Kansas City Community Gardens	70179902	Riffle	100%	See above
Kansas City Community Gardens	70179902	Riffle	100%	See above
Little Blue Trace Trail South Bridge	70161305	Riffle	90%	Under Construction



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EPPDS123		Project	Project Mgr	% Complete	Status
Little Blue Trace Trail South Bridge		70161305	Riffle	90%	See above
Little Blue Trace Trail South Bridge		G70161305	Riffle	90%	Grant Account. See Above
Little Blue Valley Park Ballfields		70164911	Riffle	5%	Fund raising continuing with Cal Ripkin Foundation. Master Plan update meetings underway.
Little Blue Valley Park Ballfields		70164911	Riffle	5%	Fund raising continuing with Cal Ripkin Foundation. Master Plan update meetings underway.
Observation Park - Retaining Wall		70114921	Riffle	25%	In design
Platte Purchase Park		70174905	Riffle	5%	RFP to go out in May for waterline design.
Swope Park Loop Trail Conceptual Plan/ Study		70171303	Riffle	75%	Draft written. In design
Trailside Center Parking Lot Expansion		70169902	Riffle	25%	Under Construction
Trailside Center Parking Lot Expansion		70169902	Riffle	25%	See above
Briarcliff Parkway Design		70162201	Wang	0%	Selected the design professional. Design is to begin in April 2017.
Chouteau Embankment Repair		70179901	Wang	0%	
Chouteau Embankment Repair		70179901	Wang	0%	
Cleaver II Boulevard & Paseo		70152301	Wang	100%	
Grand Blvd Viaduct Sidewalk Repair		70162203	Wang	0%	Constructin will begin in Feb 2017 and will be complete by July 2017
Henry Wollman Bloch Fountain Repairs		70138803	Wang	95%	Construction is complete.
I-35 and Chouteau Parkway Trail		70171305	Wang	0%	
Independence & Benton Intersection Imprv		G70142206	Wang	95%	Construction is substantially complete. Working on final CO.
Independence Ave Corridor (Indep & Benton Intersect)		70142206	Wang	95%	Construction is substantially complete. Working on final CO.
Lake of Enshriners		70129902	Wang	20%	Surveying underway. Sediment testing is complete, Tetra Tech to send final report April 2015
Maple Woods Parkway (96th to 108th)		70172340	Wang	10%	Design will begin in Feb 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$6M Federal STP Grant
Maple Woods Parkway (96th to 108th)		70172340	Wang	10%	Design will begin in Feb 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$6M Federal STP Grant
Maple Woods Parkway PHII		70082340	Wang	0%	Design will begin in Feb 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$6M Federal STP Grant
Paseo and Independence Avenue Streetscape		70142204	Wang	0%	Design will begin in March 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$5M Federal STP Grant



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<b>EPPDS123</b>	<b>Project</b>	<b>Project Mgr</b>	<b>% Complete</b>	<b>Status</b>
	Paseo and Independence Avenue Streetscape	Wang	0%	Design will begin in March 2017. Construction is scheduled to begin in October 2019. Project is programmed with \$5M Federal STP Grant
	Swope Park Pool Repairs	Wang	30%	In construction. Construction is expected to be completed by March 30, 2017
	Swope Park Pool Repairs	Wang	30%	In construction. Construction is expected to be completed by March 30, 2017
	Blue Valley Park	Warren	45%	Mark-One has installed the ball field lighting, grading and field goal are on hold.
	BRW Drive-Mamie Hughes Bridge	Warren	55%	Painting of upper structure complete, bridge gritter will start 5-2017
	Case Park Stair & Wall Repair	Warren	0%	Project has been awarded working to schedule a start date.
	Kessler Park Stone Wall	Warren	98%	The final phase of wall repair is under construction
	Kessler Park Stone Wall	Warren	98%	The final phase of wall repair is under construction
	Longview Park Security Cameras	Warren	99%	ETI has completed installing the equipment, programming under way to complete project.
	Minor Park Clubhouse Path	Warren	0%	Project has been awarded working to schedule a start date.
	P&R Admin Bldg Lift Replacement	Warren	0%	Project has been awarded working to schedule a start date.
	Troost Lake Restoration Improvements	Warren	5%	This project is going out for rebid, due to contractor not able to provide bond.



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Project	Project	Project Mgr	% Complete	Status
<b>EPDSD123</b>				
<b>FY18 (34) CAPITAL IMPROVEMENT PROJECTS</b>				
Minor Park to Martha Truman Road	70181903	Allen	0%	
Indian Creek Trail Improvement	70181904	Allen	0%	
Big Shoal Creek Greenway Trail - Segment 3	70181301	Cline	0%	
Police Memorial Fountain	70188801	Cline	0%	
McCoy Park Phase II	70161301	Cline	0%	
Columbus Park Phase III	70134908	Cline	0%	
Sycamore Park	70184913	Cline	0%	
Indian Creek and Blue River Trails	70181701	Cline	0%	
60th Terrace and Huntington	70188901	Cline	0%	
63rd Street and State Line Road	70188902	Cline	0%	
Penguin Park	70184101	Flad	0%	
Winwood Park	70174903	Flad	0%	
Gilham Park Sprayground	70165504	Flad	0%	
Roanoke Park	70184907	Flad	0%	
Longfellow Park	70181902	Flad	0%	
KC North Community Center Master Plan - Phase I	70183301	Lawler	0%	
Vivion Road Aquatics - YMCA Outside Pool	70175501	Lawler	0%	
Montgall Park	70184902	Lawler	0%	
Ashland Park	70184904	Lawler	0%	
Tower Park	70184914	Lawler	0%	
Francois Chouteau/Native American Fountain	70168804	Lossing	0%	
Lykins Park Master Plan - Phase I	70183201	Lossing	0%	
9th & Van Brunt	70184903	Lossing	0%	
Penn Valley Park	70154913	Lossing	0%	
Case Park	70184103	Lossing	0%	Conducted design charette with downtown design professionals. Not enough
Penn Valley Park - Hiker Triangle Park	70184908	Lossing	0%	
Tiffany Hills Restroom Facility	70184102	Lossing	0%	
Just Off Broadway Theater - PVP	70184909	Lossing	5%	Accepting proposals for upgrading of the sound equipment for the theatre.



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Project	Project Mgr	% Complete	Status
<b>EPDPS123</b>			
<b>FY18 (34) CAPITAL IMPROVEMENT PROJECTS-CONT</b>			
Watts Mill at Indian Creek	Lossing	0%	
Jarboe Park Pool	Overbay	0%	Submitted to HRD for goals.
Briarcliff Greenway Nature Trail	Overbay	0%	
Budd Park Pool	Overbay	0%	Submitted to HRD for goals.
Kessler Park	Overbay	0%	Trash receptacles being ordered.
Hibbs Park	Overbay	0%	
117th Terrace & Oak Street (Santa Fe Trail)	Overbay	0%	
Ivanhoe Park Parking/Walkway	Riffle	0%	
Observation Park	Riffle	0%	In Design
Southmoreland Park Phase I	Riffle	0%	
Arletta Park	Riffle	5%	Working with Marlborough Coalition to gather public input.
Satchel Paige Park	Riffle	0%	
Maplewoods Parkway	Wang	0%	
Maplewoods Parkway	Wang	0%	
Kansas City Northern Railroad	Wang	0%	
Dunbar Park	Wang	0%	
Meyer Boulevard - Troost to Ward Pkwy	Wang	0%	
Benton Boulevard and 31 Street	Warren	0%	
Brush Creek Community Center Pool	Warren	0%	In Design
Seven Oaks Park	Warren	0%	In Design
Bruce R. Watkins Cultural Heritage Center	Warren	0%	In Design
Union Cemetery	Warren	99%	Project complete once all the bollards are installed
Ruskin High School	Warren	0%	In Design





# Intra-Departmental Communication

**Date:** June 2, 2017  
**To:** Board of Parks and Recreation Commissioners  
**From:** Heidi Downer, *Marketing & Events*  
**Subject:** Marketing Report

**Weekly Report:** Plaza Tennis Center

## **Upcoming Events**

June 3, 9 a.m. -1 p.m.: Party on the Prairie, Jerry Smith Park  
June 4, 1-5 p.m.: Rose Day and Show, Loose Park Rose Garden and Garden Center  
June 9, 7 p.m.: Summer Concert, KC Museum  
June 10, 10 a.m.: Dragon Boats Races, Brush Creek  
June 14, 10 a.m.: Flag Day, Washington Square Park  
July 7, 11 a.m.-1 p.m.: The Teddy Bear Picnic

## **Previous Events**

May 20: Orange Fountain for Stroke Awareness (NOPW), JC Nichols  
May 26-27: 5-9 p.m.: Illuminated Waters, Theis Park  
May 26-28: KC Jazz & Heritage Festival, 18<sup>th</sup> & Vine/The Paseo  
May 26-29: Memorial Day Weekend Events, National WW1 Museum& Memorial  
May 27, 11:30 a.m.: Memorial Service, Union Cemetery  
May 28: Celebration at the Station, Union Station  
May 31, 7:30 a.m.: Employee Awards Breakfast, Swope Pavillion

## **May Social Media Numbers (KCMOParks)**

- Facebook: 10,076 (+237)
- Twitter: 6,681 (+70)
- Instagram: 7,454 (+345)





# JUNE 2017

## BOARD OF PARKS AND RECREATION COMMISSIONERS



Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	7 City of Fountains Foundation Board Meeting – TBA	8	9	10
11	12	13 NO BOARD MEETING	14 11:30a.m.-KC/Platte Partners Mtg.— Houlihan's—8660 Boardwalk Avenue	15 7:30a.m. Starlight Board Meeting—Steadman Board Room	16	17
18	19	20 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	21	22	23	24
25	26	27	28 4p.m. –FOTZ Board Meeting	29	30	



# JULY 2017

## BOARD OF PARKS AND RECREATION COMMISSIONERS



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 NO BOARD MEETING	5	6	7	8
9	10	11 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	12 11:30 a.m. - KC/Platte Partners Mtg. — Houlihan's — 8660 Boardwalk Avenue	13 7:30 — Starlight Theatre Board Meeting	14	15
16	17	18 NO BOARD MEETING	19	20	21	22
23	24	25 12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting	26	27	28	29
30	31					



# AUGUST 2017

## BOARD OF PARKS AND RECREATION COMMISSIONERS



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
		<b>NO BOARD MEETING</b>				
<b>6</b>	<b>7</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>12</b>
		<b>NO BOARD MEETING</b>	<i>11:30a.m.-KC/Platte Partners Mtg.— Houlihan's—8660 Boardwalk Avenue</i>	7:30a.m. Starlight Board Meeting		
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
		<i>12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting</i>				
<b>20</b>	<b>21</b>	<b>NO BOARD MEETING</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>22</b>	<b>30</b>	<b>31</b>		
		<i>12:30 p.m. Pre Board Workshop 2 p.m. Board Meeting</i>				

