

**City of Kansas City Missouri  
Parks and Recreation Department**

**EVENT PERMIT CHECK LIST**

**Department**

<u>Type of Permit &amp; Example</u>	<u>Telephone #</u>
<b>ANIMAL CONTROL</b>	<b>(816) 513-9808</b>
Pony Rides	
Petting Zoo	
<b>FIRE DEPARTMENT</b>	<b>(816) 784-9100</b>
Fireworks Permit	
Tent or Canopy Permit	
Place of Assembly Permit	
LPG-Compressed Gas	
Hay Storage	
Outdoor Cooking	
Fire/Safety Inspection	
<b>HEALTH DEPARTMENT</b>	
Temporary Food Permits	<b>(816) 513-6315</b>
⌘ Festivals	
⌘ Carnivals	
⌘ Parades	
⌘ Church Suppers (open to public)	
Noise Permits	<b>(816) 513-6313</b>
⌘ Outdoor Music	
<b>NCSD / REGULATED INDUSTRIES</b>	<b>(816) 784-9000</b>
Special Event Permit	
⌘ Limited Liquor License	
⌘ Not For Profit Group Organizations	
⌘ Sale of beer & light wine	
Carnival Permit	
⌘ Mechanical Rides	
Dance Hall Permits	
⌘ Dances (inside or outside)	
⌘ Bands	
⌘ DJ	
<b>PARKS &amp; RECREATION</b>	<b>(816) 513-7500</b>
Special Event Permits on Park Property	
⌘ Weddings	
⌘ Fundraisers	
⌘ Festivals	
<b>Race Permits (running, walking, biking events).....</b>	<b>(816) 588-2793</b>
Shelter House Reservations and Show Wagon (portable stage).....	<b>(816) 513-8931</b>
Loose Park Reservations or Loose Shelter Rental.....	<b>(816) 784-5300</b>
<b>PUBLIC WORKS/STREET &amp; TRAFFIC</b>	<b>(816) 513-2646</b>
Street Closures	
⌘ Neighborhood Block Party	
⌘ Festivals	
⌘ Parade Permits.....	<b>(816) 513-2574</b>